

From: Jessica K. Chatham
Sent: Tue, 8 Aug 2023 22:07:16 +0000
To: [REDACTED] TAX
Subject: Room Reservation at Indian River Library

Dear Mr. [REDACTED] TA :

You have requested a 12-person study room at the Indian River Library from 3:30 – 5 p.m. on August 10, 2023. Based on the submitted information, the City approved the meeting request and did not conduct a public safety review nor require any reasonable security measures. You were also informed that City policy requires you to plan, promote, and conduct your meeting in a manner consistent with the size, nature, and type of meeting facility requested in your application.

On August 8, 2023, the City was informed that a promotional flyer regarding the meeting was advertised on a public Facebook page. The City reviewed the public page and found that a promotional flyer was advertised on the Facebook page on August 6, 2023. The flyer lists all the relevant information regarding the time and place for the event and invites people to complete a permission slip and attend if they are in the area. As of today, the post has 643 likes, 65 comments, and 50 shares. The flyer does not indicate that you have reserved a 12-person room or otherwise imply any limitation on attendance other than the permission slip required for children. The City reviewed the public Facebook page and noted that similar events your organization held in Chesapeake Public School facilities, which appeared to have complied with the maximum occupancy of the facilities, were not publicly advertised in this manner.

The City's Policy regarding Expressive Activities states that the City Manager has discretion to conduct a public safety review of proposed events that are reasonably likely to exceed the maximum lawful occupancy of a requested facility to assure such event will not disrupt normal business operations or otherwise pose a threat to public health, safety, or welfare. Based on the promotional flyer shared publicly online, the City believes your event is reasonably likely to exceed the maximum lawful occupancy of the requested 12-person room. Upon learning of the change in the size and nature of the event, the City Manager reached out to the Police and Sheriff Departments regarding potential ability to assess and adequately mitigate any impacts for the event proposed to be held on August 10,

2023. Based on these conversations, the City has made a public safety determination that the event is likely to disrupt normal business operations of the Indian River Public Library and threaten the health, safety, and welfare of the public. This determination is based on the following factors: (i) the number of attendees is reasonably expected to exceed the lawful maximum occupancy of the facility, (ii) the advertisement is likely to attract persons not interested in the event, and (iii) this meeting has been advertised in a manner distinctly different from previous meetings in the City which complied with maximum occupancy requirements. For these reasons, the City is cancelling the event.

Please contact the City with any questions regarding this event or future events you may wish to conduct. We apologize for any inconvenience.



Jes Chatham

Deputy Director

Library

Office (757) 410-7101

Direct (757) 410-7110

www.CityofChesapeake.net

www.ChesapeakeLibrary.org

Redaction Log

Redaction Reasons by Exemption

Reason	Description	Pages (Count)
TAX EXEMPT ASSOC.	Names/data of any kind that directly/indirectly identify an individual as a member/supporter/volunteer/donor of financial or nonfinancial support to any entity exempt from federal income tax pursuant to § 501(c) has been redacted pursuant to VA Code § 2.2-3705.1(14).	1(2)